FORM OF TRAVELLING ALLOWANCE PARTICULARS
(SHOULD BE GIVEN WITHIN THE DAYS FROM THE DATE OF COMPLETION JOURNEY)

Basic Pay: Purpose of Journey Advance of T.A. Note: THE PERSON WHO HAS PERFORMED THE JOURNEY SHOULD SIGN IN FULL AT THE BOTTOM AUGUSTITI TO THE CASH SECTION THROUGH THE OFFICER UNDER WHOSE INSTRUCTION THE JOURNEY STATE OF THE PERFORMED. Station Date Hours Mode of Journey i.e. Rail/Road (1) (2) (3) (4) (5) (6) (7) (8) Departure Arrival Departure CERTIFICATE: I have performed the journey by FIRST CLASS/ SLEEPER by MAIL/EXPRESS Train. DATE: SIGNATURE OF INCUMBENT CERTIFICATE OF THE OFFICER: Certified that Meeting of held at on and the incumbent was present at the Place of meeting. Designation: CERTIFICATE OF THE OFFICER: Certified that Meeting of held at on and the incumbent was present at the Place of meeting. DATE: SIGNATURE Designation: SIGNATURE SIGNATURE SIGNATURE SIGNATURE SIGNATURE SIGNATURE	Name :-						Designa	tion :-	
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